



HUMAN RESOURCES
 Personnel Action Form
Change/Leave/Reappointment
Sample: Faculty Emeritus Status Granted

Empl ID:	6789
Date Prepared:	6/29/2019
Preparer's Name:	KS

PERSONAL DATA

Prefix	First Name	MI	Last Name	Suffix
DR	JANE	E	DOE	

JOB DATA

Previous Incumbent	Action 1 DTA Data Chg	Reason 1 STC Status Change	Action 2 (if applicable)	Reason 2 (if applicable)
	Current	New	Current	New
Effective Date		5/30/2019	Job Function	FAC Faculty
End Date			Job Family	TEF - TEACHING FAC
Fac Ten Elig Dt			Temp or Reg	REGULAR
Job Req #			FT or PT	FT Full Time
Position # (reg)	2356		Standard Hrs	40
	Current			New
Campus/Dept	AKRON HISTORY			AKRON HISTORY
Primary Title	PROFESSOR, HISTORY			PROFESSOR EMERITUS, HISTORY
Secondary Title(s)				

COMPENSATION

	Current	New		Current	New
Base Contract Rate	\$69,000.00		Account - %	201140 - 100%	
Contract Basis	9-month				
Grade					
Bargaining Unit					
Admin stipends Amount:			Stipend Account - %:		
Stipend Basis:					

EMPLOYMENT DATA

	Current	New		Current	New
Building/Room	CAS 185		Campus Phone	7006	
Campus Zip +4	+1902		First Level Supervisor	SUPERVISOR	

COMMENTS/CONTINGENCIES/JUSTIFICATION FOR CHANGE

ADDING EMERITUS STATUS

ADDITIONAL FUNDING SOURCE(S) – other than or in addition to the originally approved budget

If applicable please indicate the additional funding source(s) other than or in addition to originally approved budget:	Account/Position #	Amount

SIGNATURE APPROVALS

Department Chair/Director	Date	Dean	Date
Vice President/Provost/President	Date	Appointing Authority	Date

HUMAN RESOURCES USE ONLY

In/Out HR	BOT Date	Proc. By	New Job Req	Job Code	To RPBB	Ret Sys	Fair Share	Prob End	SPRC Approval

Budget Funds Available

Controller Funds Available

_____ Date _____

_____ Date _____